**CURRICULUM COMMITTEE**

Minutes

April 21, 2017

Present: Terry Mackey, Dru Urbassik, Megan Feagles, Tracy Nelson, MaryJean Williams, Ariel Mead, Angel Orozzo, Kellie O’Grady, Rachel Morgan, Dustin Bare, Ryan West, April Smith, Katelyn Karch, Carol Dodson, Elizabeth Carney, Carrie Kyser, Mike Mattson, Donna Larson, Laurette Scott, Lilly Mayer, Lupe Martinez, Jackie Flowers

Not Present:

Guests:

1. **Welcome & Introductions**—Terry Mackey
2. **Minutes**

The April 7th meeting minutes were approved.

**Motion to approve, approved.**

**Add in the attendees.**

1. **Consent Agenda**

Item #1: Course Number Changes

Item #2: Course Credit/Hours Change

Item #3: Course Title Change

Item #4: Outlines Reviewed for Approval

**None**

1. **Informational items**

*None*

1. **Old Business**

*MTH-050 and MTH-080 – Carrie Kyser*

* Stefan Baratto sent an email to the entire campus
  + Heard back from 7 or 8 departments
  + Departments are willing to absorb the move from 3 to 4 credit hours
  + MTH-080 is going to remain at 3 credit hours
* Do we want to do the program changes for 17-18 or 18-19
* Will implement for Summer 2018
* Outline will be submitted now for review
* Once the outline is approved we will have to determine which programs will be affected
* Programs will be updated by January 2018 for implementation in Summer 2018

*Reading Requirements in Requisites – Dustin Bare*

* WR-121 or placement in RD-115
  + No placement for RD-115
  + They would place into a WRD or WR course
* PSY-200, has double requisites
* If WRD-090 is needed, why would a student need to be placed into RD-115
* Dustin will reach out to Beth to see if there is some way students can place into RD-115 with accuplacer
  + Accuplacer will not place students into RD-115
  + Compass use to place students into RD-115, but we no longer have Compass
* Terry will talk to skills department and find out what the make-up of the students are in the current RD-115 sections
* Terry will see if a representative from the English department could join Curriculum Committee for more discussion about RD-115
  + Perhaps Jeff McAlpine or Lisa Neilson

*General Education and Related Instruction Certification – Terry Mackey*

* Both process documents were reviewed by the Committee
* Time Constraints
  + Make sure the general education document reflects general education instead of related instruction
* Motion to approve, second, approved

1. **New Business**

**Summer Meeting Times – Terry Mackey**

* July 6th and August 3rd (1st Thursday)
* How will these meeting be held
  + Would these be a full or partial committee
  + Need 8 for a quorum for approval
    - Could we get this work done even if we don’t have a quorum?
    - 8 voting members needed
* Updates during the first full committee meeting (Oct)
  + Present a report of what was approved over the summer
* 5 days faculty need to make up, this could be two of those
* Send out the courses outlines before they meet
  + Maybe the reviewers should submit through the online tool
  + Create a consent agenda and meeting agenda
  + Need to check membership as well
* No Dean’s present during this meeting
  + Bring back May 5th as Old Business to get feedback from the Deans

**New Program – Jay Leuck**

**Basic Engine Technician Certificate of Completion**

Tabled until the May 5th meeting

VII. **Conditional Approval**

* Guidelines
* Megan will pull examples
* Report back May 5th

*-Meeting Adjourned-*

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| **Next Meeting for 2016-17: May 5, 2017 CC127 8-9:30am** |